CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN
WORKSHOP AGENDA
JANUARY 6, 2016
5:30 p.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ITEMS FOR DISCUSSION AND CONSIDERATION

1. Presentation by PGAV
2. Jeffrey Todd – 1616 Brett Ridge Drive
3. John Williams – Dardenne Acres
4. East-West Gateway Council of Governments Transportation Projects Funding Applications STP-S and CMAQ (Kehoe)
5. Short Term Goals (0 – 3 year projects)
6. Long Term Goals (3 – 10 year projects)
7. Review of Board of Aldermen Meeting Agenda (01-06-16)

STAFF COMMUNICATIONS

1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

Litigation and Privileged Communications (1)
Real Estate (2)
Personnel (3)
Labor (9)
Bid Specs (11)
Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

RBA FORM (OFFICE USE ONLY)
MEETING DATE: 01/06/2016
Regular ( ) Work Session (x)
ATTACHMENT: YES (x) NO ( )
Contract ( ) Ordinance ( ) Other (x)

Request for Board Action
By: Staff

Ward All

Description: **East-West Gateway Council of Governments Transportation Projects Funding Applications STP-S and CMAQ**

- **Recommendation:** **Staff – Approve (x) Disapprove ( )**

- **Summary/Explanation:**

East-West Gateway is soliciting for project applications through the local funding programs: Surface Transportation Program - Suballocated (STP-S) and Congestion Mitigation and Air Quality Improvement Program (CMAQ). Applications are due Thursday, March 3, 2016.

STP-S funds can be used for projects such as pavement preservation, highway expansion, congestion mitigation, safety, environmental mitigation, transit, and pedestrian facilities. Projects on roads functionally classified as local or rural minor collectors are not eligible for these funds.

CMAQ funds are intended to fund transportation programs or projects that will contribute to attainment or maintenance of the national air quality standards for ozone, carbon monoxide, and particulate matter. Eligible activities include diesel retrofits, traffic flow improvement, demand management, shared ride services, bicycle/pedestrian facilities, transit vehicles/facilities, and operating assistance for new transit service.

Maintenance projects such as road resurfacing/reconstruction and projects that add new capacity for single occupant vehicles are not eligible.

A copy of the City's current Transportation Plan is attached for your reference.

- **Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

TBD

RBA requested by: Luke R. Kehoe Date: 12/30/2015

VI. TRANSPORTATION PLAN

Rapid growth in St. Charles County, Missouri, has created greater demands on public transportation facilities throughout much of the county. Many public facilities have undergone significant improvements to provide for the increasing demands from a growing population. The City of Dardenne Prairie's future road system will be no exception. Multiple residential developments have occurred within the City's boundaries already and many more are expected.

Additionally, it is expected that additional commercial and industrial land will develop in order to serve the City's growing population. The planning of additional roads and interchanges is necessary to meet future needs of both local and commuter traffic flows.

Existing Road System

The existing road system in Dardenne Prairie consists primarily of the following two-lane roads: Bates Road, Feise Road, Hanley Road, Henning Road, McCluer Road, Post Road, Stump Road, Weldon Spring Road, and Missouri Highway N. Portions of these roadways have been improved and upgraded in accordance with the City's Transportation Plan; however, significant deficiencies still exist. Highway N carries the bulk of the traffic through the City of Dardenne Prairie with considerable traffic at the junction of Highway N and Interstate 64 (U.S. Highway 40/61).

The Missouri Department of Transportation (MoDOT) recently completed the upgrade of U.S. Highway 40/61 to a full controlled-access status as Interstate 64. Additionally, MoDOT is currently building Missouri Route 364, which will be a four-lane limited access highway from Interstate 270 in St. Louis County (known there as Page Avenue) to Interstate 64/U.S. Highway 40/61 in St. Charles County. The proposed route will take the highway through the northern portion of the City of Dardenne Prairie. The construction of Route 364 Phase 3 started in May 2013, and is expected to be completed by late November 2014.

Road Classification

The City's existing roads can be categorized by the volume and type of traffic each carries and the function each performs. The roads in the City of Dardenne Prairie can be classified as principal arterials, minor arterials, and collectors. Principal Arterials are roads that carry the majority of the trips entering and leaving the urban area.

The principal arterial road for moving traffic through Dardenne Prairie is Highway N. In the future, Highway 364 will fit this category.

Minor Arterials

Minor arterials are roads that provide direct interconnection to the principal arterial system. Within the City of Dardenne Prairie, the minor arterials are: Bates Road, Feise Road, Hanley Road, Henning Road, McCluer Road, Post Road, Stump Road, and Weldon Spring Road.

Collectors

The remaining roads and streets can be considered collectors. These channel traffic into the minor and principal arterials.

Transportation Improvement Plan

The City of Dardenne Prairie has previously developed a comprehensive plan for extension, improvement and maintenance of its roads and streets. That plan has been implemented effectively over the last several years through multiple projects including the following:

By the City of Dardenne Prairie:

- Bates Road Phase I & II,
- McCluer Road
- Henning Road Phase I & II,
- Feise Road Extension II
- Post Road Realignment

By St. Charles County:

- Hanley Road
- Feise Road

By the city of O'Fallon:

- Bryan Road Extension

Through Private Development:

- Feise Road Extension
- Highway N
- Merz Farm Lane
- West End Loop
- La Le Drive
- Technology Drive
- BaratHaven Boulevard

Most collector streets in the City have been upgraded from narrow two-lane streets to three-lane roadways. The City shall continue to revise and implement its transportation plan through identifying and preserving roadway corridors, utilizing available transportation funding sources for new improvement projects, working closely with MoDOT and St. Charles County Government Plans, evaluating traffic movement throughout the City, and generally seeking to enhance transportation for its citizens. New subdivisions shall be considered when planning new thoroughfares to ensure dedication of sufficient rights-of-way to provide for future street widening. Subdivision developers shall be required to provide a portion of the cost of improving affected roads and streets. The improvements shall include widening and subdivisions shall be planned in such a way as to avoid steep grades, which produce runoff, erosion, or flooding problems.

The City of Dardenne Prairie currently contracts with St. Charles County for street and storm sewer maintenance and snow removal services. The City should

investigate the benefits and costs of establishing its own public works department to provide these services. Under the current contract, the County Highway Department responds to City-identified maintenance needs on all City streets and storm sewer system and provides snow removal services as a part of County roadway operations. Under this contract, the City is able to maintain City roadways using a 5-year maintenance plan that includes scheduled crack sealing, seal coating, culvert and ditch cleaning, slab and joint replacement, bridge maintenance and various unscheduled repair and maintenance items.

Goals and Objectives

Goal: Upgrade the roadway system to provide a safe and adequate system of thoroughfares for the City of Dardenne Prairie's citizens.

Objective 1: Review the present road network including current improvements to determine its adequacy for future development.

Objective 2: Continue to preserve identified corridors and require the dedication of right-of-way from developers.

Objective 3: Monitor and coordinate with MoDOT's regional plans to ensure compatibility with Dardenne Prairie's transportation plan.

Objective 4: Work with surrounding municipalities and government entities (e.g., East-West Gateway Coordinating Council) to identify various transportation needs, corridors and alternative modes.

Objective 5: Continue to seek alternative or innovative funding sources for needed road improvement projects.

Goal: Provide for the preservation and maintenance of the roadway system within Dardenne Prairie.

Objective 1: Review the City's public maintenance contract with St. Charles County through their Highway Department to coordinate with their plans, policies, and procedures and evaluate the possible development of an independent City public works department.

Planned Transportation Improvement Projects

The following table summarizes the planned transportation improvement projects. Funding for these projects will be requested from St. Charles County, private development, MoDOT and East/West Gateway as warrants. Dardenne Prairie will participate in funding, as funds are available. The Board of Alderman will set priorities on a yearly basis. These planned transportation improvement projects are shown in Figure 8 of the Appendix.

Table 9. Planned Transportation Improvement Projects.

No	Project Name	Length (feet)	Location
1	Hanley Road	2,300	Feise Road to Pleasant Meadow Drive
2	Hanley Road On-Street Parking	2,700	Hanley Road (Highway N to Feise Road)
3	A.D.A. Compliant Facilities Upgrades	-	City-Wide
4	Feise Road Sidewalks	1,000	Stonewall Creek Drive to Dardenne Woods Drive
5	Stump Road	2,000	Highway N to Feise Road
6	Highway N Sidewalks	5,000	7400, 7700 & 7800 Block
7	Weldon Spring Road	7,200	Technology Drive to Fieldstone Farms Drive
8	Highway N	9,500	Stump Road to Highway K
9	North Outer 364 Extension	4,100	Hanley Road to Bryan Road
10	Highway N On-Street Parking	5,800	Highway N (Merz Farm Lane to Bryan Road)
11	Post Road	4,200	Technology Drive to Highway N

CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN
MEETING AGENDA
JANUARY 6, 2016
7:00 p.m.

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL
- Mayor Zucker
- Alderman Klingerman
- Alderman Nay
- Alderman Gotway
- Alderman Koch
- Alderman Stipes
- Alderman Santos

OPEN FORUM

CONSENT AGENDA
1. Board of Aldermen Minutes 12-16-15
2. Workshop Summary 12-16-15
3. Expenditures for Approval 01-06-16

ITEMS REMOVED FROM CONSENT AGENDA

STAFF COMMUNICATIONS
1. City Attorney
2. City Engineer
3. Staff
4. Aldermen
5. Mayor

CLOSED SESSION
Roll call vote to hold closed session pursuant to RSMo 610.021 section _____
- Litigation and Privileged Communications (1)
- Real Estate (2)
- Personnel (3)
- Labor (9)
- Bid Specs (11)
- Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

The City of Dardenne Prairie Board of Aldermen meeting was called to order at 7:26 p.m. The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance followed by the invocation by Pastor Jennifer Long of Morningstar Church.

Present at roll call were Mayor Zucker, Aldermen Klingerman, Koch, Stipes, Santos and Gotway. Alderman Nay was absent. Also present were City Clerk Kim Clark, City Engineer Luke Kehoe and City Attorney's John Young and David Hamilton. Staff member Jeff Amelong was also in attendance.

OPEN FORUM - No one present to speak.

CONSENT AGENDA

1. Board of Aldermen Minutes 11-18-15 and 12-02-15
2. Workshop Summary 11-18-15, 12-02-15 and 11-19-15 Special Meeting
3. Expenditures for Approval 12-16-15
4. Treasurer's Report – As of November 30, 2015
5. Clement Construction Company – Final Escrow Release – Leighton Hollow - Lot 1A, 2A, 4A, 5A, 7A, 8A, 9A, 10A, 11A, 13A, 17A and 18A - $10,232.06

With no objections, the consent agenda was approved and adopted.

NEW BUSINESS

A motion was made by Alderman Gotway, Seconded by Alderman Stipes to accept Resolution #258. Motion passed unanimously.

Roll call was as follows:	Alderman Koch – Aye	Alderman Stipes - Aye
	Alderman Gotway – Aye	Alderman Santos - Aye
	Alderman Klingerman – Aye	Alderman Nay – Absent

Resolution #258

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, CONSENTING TO THE MAYOR'S APPOINTMENT OF A SLATE OF NOMINEES TO THE BOARD OF DIRECTORS OF THE BRYAN ROAD COMMUNITY IMPROVEMENT DISTRICT

A motion was made by Alderman Koch, Seconded by Alderman Gotway to accept Resolution #259. Motion passed unanimously.

Roll call was as follows:	Alderman Koch – Aye	Alderman Stipes - Aye
	Alderman Gotway – Aye	Alderman Santos - Aye
	Alderman Klingerman – Aye	Alderman Nay – Absent

Resolution #259

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, CONSENTING TO THE MAYOR'S APPOINTMENT OF CRAIG STANKOVICH AND MICHAEL LUNA TO THE BOARD OF DIRECTORS OF THE BARATHAVEN COMMUNITY IMPROVEMENT DISTRICT

A motion was made by Alderman Gotway, Seconded by Alderman Santos to read Bill #15-47 for the first time by short title only. Motion passed unanimously.

Bill #15-47

AN ORDINANCE SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AT THE GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON THE 5TH DAY OF APRIL, 2016, A PROPOSITION TO AUTHORIZE THE CITY TO CONTINUE APPLYING AND COLLECTING THE LOCAL SALES TAX ON THE TITLING OF MOTOR VEHICLES, TRAILERS, BOATS, AND OUTBOARD MOTORS THAT WERE PUCHASED FROM A SOURCE OTHER THAN A LICENSED MISSOURI DEALER

A motion was made by Alderman Klingerman, Seconded by Alderman Gotway to read Bill #15-47 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Santos, Seconded by Alderman Gotway to put Bill #15-47 to final vote. Motion passed unanimously.

Roll call was as follows:	Alderman Koch – Aye	Alderman Stipes - Aye
	Alderman Gotway – Aye	Alderman Santos - Aye
	Alderman Klingerman – Aye	Alderman Nay – Absent

Mayor Zucker declared Bill #15-47 passed and designated it to be Ordinance #1787.

A motion was made by Alderman Gotway, Seconded by Alderman Santos to read Bill #15-48 for the first time by short title only. Motion passed unanimously.

Bill #15-48

AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, AUTHORIZING THE MAYOR TO NEGOTIATE AND ENTER INTO THE FIRST AMENDMENT TO THE GROUND LEASE AGREEMENT BETWEEN THE DARDENNE COMMUNITY NOT FOR PROFIT CORPORATION (DARDENNE ATHLETIC ASSOCIATION) AND THE CITY OF DARDENNE PRAIRIE, MISSOURI

A motion was made by Alderman Stipes, Seconded by Alderman Gotway to read Bill #15-48 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Klingerman, Seconded by Alderman Gotway to put Bill #15-48 to final vote. Motion passed unanimously.

Roll call was as follows:	Alderman Koch – Aye	Alderman Stipes - Aye
	Alderman Gotway – Aye	Alderman Santos - Aye
	Alderman Klingerman – Aye	Alderman Nay – Absent

Mayor Zucker declared Bill #15-48 passed and designated it to be Ordinance #1788.

A motion was made by Alderman Gotway, Seconded by Alderman Stipes to read Bill #15-49 for the first time by short title only. Motion passed unanimously.

Bill #15-49
AN ORDINANCE OF THE CITY OF DARDENNE PRAIRIE, MISSOURI, PROVIDING FOR THE APPROVAL AND ACCEPTANCE OF THE DEDICATION OF THE STREETS IN RONDALE COURT SUBDIVISION

A motion was made by Alderman Santos, Seconded by Alderman Gotway to read Bill #15-49 for the second time by short title only. Motion passed unanimously.

A motion was made by Alderman Gotway, Seconded by Alderman Stipes to put Bill #15-49 to final vote. Motion passed unanimously.

Roll call was as follows:	Alderman Koch – Aye	Alderman Stipes - Aye
	Alderman Gotway – Aye	Alderman Santos - Aye
	Alderman Klingerman – Aye	Alderman Nay – Absent

Mayor Zucker declared Bill #15-49 passed and designated it to be Ordinance #1789.

STAFF COMMUNICATIONS
Alderman Santos requested the status of the chiller.
Alderman Koch requested the status of violations on property located on Henning Road.
Alderman Klingerman requested the beaver status.
Alderman Gotway stated he had spoken with a conservation agent who mentioned the beavers will be an ongoing problem.

A motion was made by Alderman Gotway, Seconded by Alderman Stipes to adjourn the meeting at 7:47 p.m. Motion passed unanimously.

Respectfully submitted,

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Kim Clark, City Clerk

WORKSHOP SUMMARY **DECEMBER 16, 2015**

The City of Dardenne Prairie workshop session was called to order at 5:32 p.m. The meeting was held at Dardenne Prairie City Hall located at 2032 Hanley Road.

The meeting was opened with the Pledge of Allegiance.

The following were in attendance: Mayor Zucker, Aldermen Koch, Gotway, Klingerman and Santos. Alderman Stipes arrived at approximately 5:51 p.m. Alderman Nay was absent. Also present were City Clerk Kim Clark, City Engineer Luke Kehoe and City Attorney's David Hamilton and John Young. Staff member Jeff Amelong was also in attendance.

Eagle Scout Bryan Ritchie was in attendance to present the City with a donation check in the amount of $91.80, for the maintenance of the monument in front of city hall.

ITEMS FOR DISCUSSION AND CONSIDERATION

1. Report from Jefferson City by State Representative Justin Hill, District 108
2. Quail Hollow Subdivision – No Parking Zone (Mayor)
3. Propose nominations to the Board of Directors of the Bryan Road Community Improvement District (Mayor)
4. Propose nominations to the Board of Directors of the BaratHaven Community Improvement District (Mayor)
5. Short Term Goals (0 – 3 year projects)
6. Long Term Goals (3 – 10 year projects)
7. Review of Board of Aldermen Meeting Agenda (12-16-15)

STAFF COMMUNICATIONS

Mayor Zucker mentioned the following:

- The handling of snow removal
- Signage along Highway 364
- Signage for Morningstar Church
- Predevelopment meeting with potential buyer of 18 acres at Technology Drive and Weldon Spring Road

A motion was made by Alderman Gotway, Seconded by Alderman Santos to adjourn the meeting at 7:10 p.m. Motion passed unanimously.

Respectfully submitted,

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Kim Clark, City Clerk

EXPENDITURES FOR APPROVAL
1/6/2016

1	Alderman Blake Nay	January, 2016	375.00
2	Alderman Dan Koch	January, 2016	375.00
3	Alderman Doug Santos	January, 2016	375.00
4	Alderman Elliott Stipes	January, 2016	375.00
5	Alderman John Gotway	January, 2016	375.00
6	Alderman Kevin Klingerman	January, 2016	375.00
7	Ameren	Ball Park to 12/22/15	132.31
8	Ameren	City Hall Park to 12/22/15	243.47
9	Ameren	City Hall to 12/22/15	1,304.17
10	AT & T	Building Dept. Software Monthly Data	41.73
11	Baumstark Roofing, Inc.	Roof Repair from Holiday Light Damage	827.00
12	Charter	City Hall Internet	123.19
13	Cuivre River Electric	Light at Weldon Spring	38.24
14	Cuivre River Electric	Georgetown Park	58.75
15	Cuivre River Electric	St. Williams street lights	58.68
16	Cuivre River Electric	Traffic Signal at Feise/Hanley	63.00
17	Dardenne Athletic Association	Annual Rent (2015 & 2016)	2.00
18	DNT Equipment Division	Tenant copies	91.68
19	Duckett Creek Sanitary District	City Hall Services to11/30/15	70.15
20	Extreme Electrical Contractors	Electrical Ballast Repairs at City Hall	208.50
21	GFI Digital	Computer Maintenance thru 1/12/16	800.00
22	IIMC	Annual Membership: Clark	155.00
23	Insurance: Anthem Blue Cross/Blue Shield	Health: January, 2016	804.82
24	Insurance: Capital Administrators	Vision: January, 2016	99.00
25	Insurance: FCL Dental	Dental: January, 2016	372.34
26	Insurance: Principal Life	Life: January, 2016	198.08
27	Kone Elevator	Quarterly Maintenance	360.45
28	MACA	Annual Membership: Smith	50.00
29	Marshall Ford	Parks Truck Maintenance	171.61
30	Marshall Ford	Dump Truck Repair	1,073.67
31	Mayor David C. Zucker	January, 2016	1,000.00
32	Miracle	Playground Maintenance Supplies	17.00
33	Missouri Department of Conservation	Arbor Day Seedlings	80.00
34	Missouri Machinery	Sump Pit Service Call	1,373.09
35	MO Municipal League	Annual Membership	1,549.40
36	Office Essentials	Office Supplies	229.19
37	Payroll	Payroll: 12-18-15	16,418.85
38	Payroll	Payroll: 12-31-15	17,064.92
39	Petty Cash	Petty Cash Replinishment	131.67
40	Pizzos Driveway Sealing	Caulking at City Hall	400.00
41	PNC	Credit Card Charges	1,232.67
42	Promotions Pronto, LLC	Apparel	80.00
43	Rottler Pest & Lawn Solutions	Quarterly Pest Control	99.00
44	S&K Manufacturing	Name Tags	75.00
45	Sprint	Amelong Cell Phone	67.24
46	Stratus Building Solutions	City Hall Cleaning: Janyuary, 2016	385.00
47	Sue Gable	Garage Rent: 1st Quarter 2016	1,350.00
48	Tracker Designs	Monthly Website Search Engine & Quarterly Update	140.00
49	UMB Bank, NA	December, 2015 TDD Sales Tax Payment	40,880.41
			92,171.28

Approved by Board of Aldermen 01-06-16

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Mayor David C. Zucker