CITY OF DARDENNE PRAIRIE
2032 HANLEY ROAD
DARDENNE PRAIRIE, MO 63368

BOARD OF ALDERMEN
SPECIAL WORKSHOP AGENDA
NOVEMBER 16, 2016
7:00 p.m.
(Immediately following the Board of Aldermen Regular Meeting)

CALL MEETING TO ORDER

ITEMS FOR DISCUSSION AND CONSIDERATION

1. 2017 Budget

CLOSED SESSION

Roll call vote to hold closed session pursuant to RSMo 610.021 section _____

Litigation and Privileged Communications (1)
Real Estate (2)
Personnel (3)
Labor (9)
Bid Specs (11)
Audit (17)

RETURN TO REGULAR MEETING AGENDA

ADJOURNMENT

DRAFT

	REVENUE	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2017 Budget
2	**City Hall**					
3	Real Estate & Personal Property Tax	290,442	293,194	291,776	91,009	296,916
4	Sales Tax - General Fund 1%	1,087,667	1,119,783	1,128,000	980,075	1,160,000
5	Franchise Fees (Charter Communications)	108,267	117,848	118,000	90,370	120,000
6	Business License	2,100	4,025	2,500	1,525	2,875
7	Liquor License	5,869	6,338	6,000	6,363	6,000
8	Home Occupation Licenses	1,075	1,525	1,300	700	1,500
9	Plan Review Fees	4,717	4,105	11,764	1,448	1,000
10	Firework Stand Permit	12,100	12,100	12,100	15,100	12,100
11	Site Development Inspections	26,126	3,095	5,882	956	1,000
12	Building Permits	48,789	69,507	25,000	27,620	20,000
13	Occupancy Permits	13,950	15,600	15,000	16,800	20,000
14	Detention Basin	140	1,820	2,000	280	2,800
15	Deck, Pool & Fence Permits	14,650	14,425	12,000	12,025	12,000
16	Zoning Fees	10,936	1,868	5,882	2,398	2,000
17	Misc. Development/Engineer	7,387	4,050	17,647	5,827	6,000
18	Conditional Use Permits	920	920	4,600	1,840	1,840
19	Sign Permits	2,104	1,206	1,000	810	1,000
20	Interest	5,873	2,679	3,612	3,505	9,000
21	City Hall Lease Area Rentals	52,974	51,132	57,000	44,273	56,112
22	Council Room Rentals	3,735	5,155	3,000	4,413	4,000
23	Resident Guide Ads					1,175
24	Copies of Public Documents	477	134	250	-	0
25	Misc.	17,029	8,168	2,000	38,870	2,000
26	Transfers from Capital Improvement (Loan Repayment)	275,577	250,000	-		
27	**Recreation Department**					
28	Park Reservation Fee	2,150	2,350	2,500	2,750	3,200
29	Field Reservation Fee	6,940	20,395	25,000	19,558	24,000
30	Concession Stand	963	-	-	2,512	1,600
31	Park activity revenue/PD Donations	12,346	8,775	17,500	13,457	
32	Registration Fees for Youth Baseball & Softball			40,000	40,117	
33	Easter/Arbor/Earth Day					500
34	Music/Movies					1,500
35	Senior Events					6,000
36	Salvation Army Tree Lighting					1,000
37	Prairie Day					6,500
38	Yard Sale					500
39	CORE Soccer Training					1,650
40	Football Camp					450
41	Soccer League					6,000
42	Youth Ball, Spring					38,500
43	Youth Ball, Fall					8,000
44	Wiffle Ball Tournament					450
45	Co-Rec Softball Tournament					900
46	Personal Training					1,200
47	Kickball League					1,200
48	Golf Tournament					2,500
49	Cricket Clinic					450
50	Lacrosse Clinic					450
51	**Municipal Court**					
52	Fines	278,359	241,563	240,000	167,824	210,000
53	TOTAL GENERAL FUND REVENUE	**2,293,662**	**2,261,759**	**2,051,313**	**1,592,423**	**2,055,868**
54						
55	Motor Fuel Tax	433,421	450,868	450,000	379,596	453,000
56	Road & Bridge Tax	249,571	274,634	250,000	-	275,000
57	MODOT/St. Charles County Funding:Henning Road Phase II	51,172	-	-		-
58	St. Charles County Funding: Hanley Road					62,000
59	EastWest Gateway Funding: Hanley Road					49,600
60	Miscellaneous	6,895	-	-		-
61	Interest	352	262	250	337	500
62	TOTAL SPECIAL REVENUE FUND REVENUE	**741,411.84**	**725,764.25**	**700,250.00**	**379,933.42**	**840,100.00**
63						
64	Parks & Storm Water Sales Tax 1/2 cent	108.44	0.00	0.00	110.28	0.00
65	County Wide Parks Tax	36,270.07	38,043.63	40,000.00	30,655.92	41,000.00
66	Interest	140.99	21.62	100.00	78.31	200.00
67	TOTAL PARKS & STORM WATER FUND REVENUE	**36,519.50**	**38,065.25**	**40,100.00**	**30,844.51**	**41,200.00**
68						

69	Capital Improvement Sales Tax 1/2 cent	543,232.99	559,890.98	564,000.00	489,930.17	580,000.00
70	Interest	478.26	210.13	200.00	221.25	500.00
71	TOTAL CAPITAL IMPROVEMENT SALES TAX REVENUE	543,711.25	560,101.11	564,200.00	490,151.42	580,500.00
72						
73	Annual Assessments	126,665.97	126,666.00	126,666.00	0.00	126,666.00
74	Interest	491.08	288.48	500.00	270.00	600.00
75	TOTAL BRYAN ROAD NID REVENUE	127,157.05	126,954.48	127,166.00	270.00	127,266.00
76						
77	**GRAND TOTAL REVENUE**	**3,742,462**	**3,712,644**	**3,483,029**	**2,493,623**	**3,644,934**
78						
79						
80						
81	EXPENDITURES	2014 Actual	2015 Actual	2016 Budget	2016 YTD	2017 Budget
82	**Buildings & Grounds**					
83	**City Hall**					
84	Property Maintenance & Supplies	32,185	54,301	53,000	53,048	0
85	Elevator Service					1,500
86	Pest Control					1,000
87	Carpet Cleaning					2,100
88	City Hall Cleaning	5,080	4,620	6,720	4,760	4,800
89	Repairs/Maint.					4,500
90	Supplies/tools					2,000
91	Water/Sewer/Electric (See City Operations)					0
92	AED Service					1,100
93	**City Hall Park**					
94	Fertilizer/Pesticides					3,300
95	Irrigation Service					3,000
96	Signs/Dog bags					300
97	Playground Equip.					1,500
98	Hardware, paint supplies, tools					2,500
99	Water/Sewer/Electric (See City Operations)					0
100	**Fountain**					
101	Repair & Service					2,000
102	New Motor					0
103	**Baseball Park**					
104	Fertilizer/Pesticides					700
105	Contract Service					800
106	Field Maintenance					2,400
107	Water/Sewer/Electric (See City Operations)					0
108	Porta Potty					1,200
109	**Bluebird**					
110	Fertilizer/Pesticides					3,000
111	Irrigation Service					1,500
112	Contracted Svc.					1,200
113	Signs/Dog bags					700
114	Water/Sewer/Electric (See City Operations)					0
115	**BaratHaven**					
116	Fertilizer/Pesticides					5,900
117	Irrigation Service					5,000
118	Contracted Svc.					5,000
119	Signs/Dog bags					700
120	Contract Mow & Spray					5,000
121	Trail Maint.					0
122	Future Trail Repairs					0
123	Water/Sewer/Electric (See City Operations)					0
124	**Georgetown**					
125	Fertilizer/Pesticides					500
126	Irrigation Service					500
127	Contracted Services					700
128	Water/Sewer/Electric (See City Operations)					0
129	**Hubble Court**					
130	Mowing					1,100
131	**Misc**					
132	Vehicles, Tools, Machinery					6,000
133	Rental Equipment					2,000
134	Fuel (See City Operations)					0
135	Tree City USA	2,829	10,536	24,000	225	25,000
136	Training & Dues					4,000
137	Uniform/Clothing					700
138	Personnel (See Mayor)					0
139						
140	**Code/Building Inspection**					

141	Building Department	4,611	9,379	8,400	6,060	0
142	Annual/Monthly Training					4,600
143	Membership Dues					250
144	Software License					7,200
145	Cell Phone	1,801	799	960	774	840
146	Tablet					540
147	Vehicle Services					150
148	Fuel (See City Operations)					0
149	Clothing Allowance					250
150	Forms/Printing					350
151	Personnel (See Mayor)					0
152						
153	**Recreation**					
154	Expenses for Youth Baseball & Softball League	-	-	40,720	24,921	0
155	Park Activities/Events	51,381	51,531	65,500	35,442	0
156	Clean Stream					100
157	Egg Hunt/Arbor Day					2,500
158	Music. Movies					10,000
159	Senior Events					10,000
160	Tree Lighting					8,000
161	Prairie Day					24,000
162	Rec Desk					2,940
163	Spring baseball					20,000
164	Fall Baseball					5,000
165	Football Camp					200
166	Soccer League					4,000
167	Cricket Clinic					200
168	Lacrosse clinic					200
169	Cricket League (See Other New Events)					0
170	Golf tourn.					1,500
171	Misc. tournaments, leagues					1,250
172	Training Camps					800
173	CORE Soccer Training					1,350
174	City-wide Yard Sale					200
175	BBQ Event (See Other New Events)					0
176	Chili Cook Off (See Other New Events)					0
177	Other New Events					1,200
178	Marketing					5,000
179	Uniforms					1,500
180	Dues/Prof. Training					5,000
181	Personnel (See Mayor)					0
182	Concession Stand					0
183						
184	**Municipal Court**					
185	Judge	4,800	4,950	4,800	4,000	4,800
186	Prosecuting Attny.	18,084	18,497	20,000	12,908	20,000
187	Misc./Court Supplies	4,498	5,265	8,104	4,092	0
188	Printing					4,150
189	Supplies					200
190	IT Software License					1,764
191	Computer, Peripherals					390
192	Training/Conferences					2,525
193	Internet site for cases & Other SB5 Impacts					8,000
194	Required New Signage					2,000
195	Membership					75
196	Domestic Violence Fund	3,481	3,207	3,500	2,200	2,700
197	POST Fees	1,741	1,603	1,750	1,101	1,300
198	Crime Victims Compensation	12,276	11,432	12,000	7,836	9,500
199	Sheriff's Fund	3,167	4,689	4,800	3,285	4,000
200	Personnel (See Mayor)					0
201						
202	**Business Promotion**					
203	Dues					1,000
204	Conferences, Meetings					2,500
205	St. Charles County EDC	6,500	6,500	6,500	6,500	6,500
206	Business Promotions					45,000
207	Subscriptions					317
208	Personnel (See Mayor)					0
209						
210	**City Operations**					
211	Audit	11,500	11,845	12,250	12,250	15,000

212	General Liability, Management Liability & Employment Practices	4,046	6,341	8,000	-	8,000
213	Property Insurance	9,761	10,019	11,000	9,180	11,000
214	Workers Comp	7,962	7,869	8,000	6,407	8,000
215	Treasurers Bond	125	125	125	-	125
216	Auto Insurance	1,899	3,239	2,800	-	2,800
217	Employee & Public Officials Bond	3,519	4,311	400	-	400
218	Public Relations	2,883	5,485	20,000	5,567	20,000
219	Telephone	8,216	7,428	10,000	6,261	10,000
220	Web Site	2,038	1,758	3,000	1,898	3,000
221	Computers and Software	9,955	15,826	25,400	10,208	15,000
222	IT Service					10,000
223	Internet	1,478	1,484	1,500	1,232	1,500
224	Fuel, Various	8,595	5,097	6,000	3,738	6,000
225	Water	4,431	4,816	8,000	2,582	8,000
226	Sewer	442	560	600	521	600
227	Electric, Various	31,747	30,558	35,000	24,314	35,000
228	Publications/Public Notices	6,786	4,177	7,000	6,386	3,000
229	St. Charles County Animal Control	-	-	-		15,000
230	Newsletter	11,200	11,200	16,500	5,600	8,500
231	Alarm Service/Music Service	1,241	650	750	500	750
232	Municipal League Dues (MO & SCML)	2,174	2,299	2,500	2,299	2,500
233	Election	4,876	6,980	12,000	5,652	20,000
234	Bank Fees	1,383	1,198	1,200	854	1,200
235	Copy Machine w/ Maint. Agreement	3,800	2,935	3,000	1,915	2,000
236	Gas for Suburban (See Fuel, Various)					0
237	Vehicle Maintenance	4,328	4,587	6,000	2,157	2,000
238	Vehicle Equipment	398	444	-		0
239	Office Supplies	7,753	3,854	6,000	1,667	4,000
240	Coffee Service	995	961	1,500	1,741	1,600
241	Dues	1,494	1,700	1,500	795	500
242	Seminars/Training	7,323	5,644	24,000	6,821	9,500
243	Catering/Meals Exp	7,209	1,992	3,000	81	3,000
244	Postage	1,507	1,778	1,800	960	1,800
245	Resident Guides					1,500
246	Miscellaneous	11,588	10,300	5,500	5,970	10,000
247	Mosquito Control	1,116	1,371	3,500	1,344	3,500
248	Municipal Code Codification	360	3,470	3,500	1,195	3,500
249						
250	**Mayor**					
251	Payroll (Including Mayor $12,000 and Aldermen $27,000)	490,499	441,763	487,620	354,611	504,070
252	Insurance	44,988	52,668	42,000	33,619	45,740
253	LAGERS	39,352	35,145	35,717	25,729	41,117
254	Payroll Taxes	40,397	34,777	35,547	29,667	31,772
255						
256	**Legal Services**					
257	Legal Services	157,191	102,833	120,000	71,292	120,000
258						
259	**Planning & Zoning**					
260	Rezoning Activity					10,000
261	Comprehensive Plan	4,643	0	15,000		10,000
262	PGAV and Other Studies	9,919	0	90,000	27,284	60,000
263						
264						
265	**Engineering**					
266	General Engineering	40,100	40,100	40,100	33,417	41,000
267	Meetings (BOA, PZ.....)	9,250	8,250	9,000	7,250	9,000
268	Extra Engineering	25,761	63,782	40,000	87,420	95,000
269	Detention Basin Inspection Program		2,856	1,680	357	500
270	Capital Improvement Projects					5,000
271	City-wide Storm Water Management Plan	67,233	1,757	25,000	2,738	16,000
272	ADA Compliance					1,000
273	NPDES Phase II (Map Updates & IDDE Invest)	17,817	13,996	16,000	8,446	9,000
274	Reimbursable Invoices	29,796	19,566	38,910	10,059	11,000
275						
276	**Police Services**					
277	St. Charles County Police Contract	296,080	303,430	312,674	312,674	330,501
278						
279	**Debt Service**					
280	Dardenne Town Square TDD	362,482	377,407	376,000	313,244	370,000
281	Certificates of Participation	314,575	312,284	314,773	289,102	290,450
282	Bryan Road NID	120,674	118,061	120,380	120,380	117,855
283						

284	**Street Maintenance & Repair**					
285	General Maintenance					148,320
286	Scheduled Maintenance					100,000
287	Unscheduled Repair					10,000
288	2017 Slab Replacement: Dardenne Meadows & Acres					145,000
289						
290	Parks & Storm Water Fund	54,799	5,400	5,400	950	
291	Special Revenue Fund	367,430	275,338	259,000	44	0
292	Capital Improvements Sales Tax	275,577	250,000			
293	Capital Expenditures	18,229	382,303	894,000	370,108	
294	TOTAL FUND EXPENDITURES	$ 3,123,352	$ 3,211,327	$ 3,790,880	$ 2,395,636	3,109,641
295						
296	**2017 Estimated Revenue**					$ 3,644,934
297	**2017 Estimated Expenditures**					$ 3,109,641
298	**Estimated Surplus**					$ 535,293
299						
300	**Capital Expenditures**					
301	Concrete at Field 3 Ball Fields					15,000
302	Water Meter & irrigation upgrade Barathaven					25,000
303	PIERSIDE TO WINGHAVEN SIDEWALKS					175,000
304	STUMP ROAD SIDEWALKS					315,000
305	LEWIS & CLARK SLAB REPLACEMENT					86,000
306	QUAIL HOLLOW SLAB REPLACEMENT					45,000
307	BAINBRIDGE (DEVON DR.)					125,000
308	BAINBRIDGE (OTHER SLAB REPLACEMENTSDEVON DR.)					175,000
309	MANORS @ HANLEY CROSSING					75,000
310	ABERDEEN SLAB REPLACEMENT					140,000
311	Dredge Swale					10,000
312	HANLEY ROAD (engineering in 4th quarter of 2017)					20,000
313	EXPANSION JOINTS					50,000
314	HENNING ROAD SIDEWALKS					125,000
315	BaratHaven Trail Spillway					
316	St. Theresa Lane					